

**INDIVIDUAL APPLICATION &  
SERVICE PLAN**

**N**orthWood Achievement Academy  
107 East Marion Street, Nappanee, Indiana  
46550  
Telephone: (574) 773-2585

**SCHOOL YEAR: 2019-2020**

**APPLICATION STEPS**

1. Contact the guidance department at NWHS to determine eligibility.
2. Meet with HS administrator to withdraw & fill out application.
3. Set-up interview with NWAA director.
4. Receive start date from NWAA.

<b>MEETING DATE:</b>	_____ Initial Meeting at NWAA _____ _____ Exit Meeting at NWHS _____	STARTING DATE:
<b>STUDENT INFORMATION</b>		
STUDENT NAME:		
ADDRESS:		
DATE OF BIRTH:	AGE:	
GRADE LEVEL:		
DATE OF LAST ATTENDANCE AT SENDING SCHOOL:		
CELL PHONE:	WORK LOCATION:	
E-MAIL ADDRESS:	WORK PHONE:	
TRANSPORTATION FOR ATTENDING NWAA:		
<b>PARENT(S)/GUARDIAN(S) INFORMATION</b>		
MOTHER/GUARDIAN'S NAME:		
	ADDRESS:	
	CELL PHONE:	WORK PHONE:
	E-MAIL ADDRESS:	
FATHER/GUARDIAN'S NAME:		
	ADDRESS:	
	CELL PHONE:	WORK PHONE:
	E-MAIL ADDRESS:	

<b>PLACEMENT CRITERIA</b>
---------------------------

**THE STUDENT MEETS THE FOLLOWING CRITERIA FOR PLACEMENT:**

	Student would benefit from a more personalized school setting.
	Student would benefit from instruction offered in a manner different from the traditional school.
	Student is a parent or expectant parent AND is unable to regularly attend the traditional school.
	Student is employed and the employment is necessary for support of the student's family and it interferes with a part of the instructional day.
	Intend to withdraw or have withdrawn from school before graduation.
	Student is a disruptive student with a documented history of frequent disruptions despite repeated attempts in the traditional school to modify behavior with a progressive disciplinary program.

**ADDITIONAL BARRIERS TO EDUCATION FOR THE STUDENT (Check all that apply.):**

	Offender/Juvenile Justice/Probation	Other Barriers:
	Homeless or Run Away	
	Poor School Attendance	
	Mental/Emotional health	
	Physical health	
	Substance Abuse	
	Family/Personal Relationships	

<b>ACADEMIC INFORMATION</b>
-----------------------------

DOES STUDENT HAVE AN IEP OR 504 PLAN:

IF YES, HAS A CASE CONFERENCE BEEN HELD?	Conference Date:
--	------------------

NUMBER OF CREDITS:

GPA:

ISTEP OR ECA SCORES:	<i>Subject</i>	<i>Score</i>	<i>Pass/Fail</i>	
	MATH			
	ENGLISH			

CAREER INTEREST/EXPLORATION:

POST-SECONDARY PLANS:

SENDING SCHOOL COMMENTS:

<b>INDIVIDUAL SERVICE PLAN GOAL WORKSHEET</b>	
<b>Initial Program Start Date:</b>	<b>Current Grade Level:</b>
<i>ISP CRITERIA</i>	<i>STUDENT GOALS</i>
<p><b><u>Expectations</u></b></p> <ul style="list-style-type: none"> <li>➤ Closely aligned with the stated mission of the alternative program</li> <li>➤ The general intention for all of the students participating in the alternative program</li> </ul>	<ul style="list-style-type: none"> <li>• NorthWood Achievement Academy enables students to take responsibility for their actions and learning growth.</li> <li>• Students will strive to achieve a 95% attendance rate.</li> <li>• Students will participate in career and college exploration activities, community services, job shadowing, and practice how to organize and manage their own learning, along with other activities preparing them for what comes next after high school.</li> </ul>
<p><b><u>Issues, Concerns &amp; Needs</u></b> (Describes the current situation. Be as specific as possible.)</p> <ul style="list-style-type: none"> <li>➤ Individualized current status</li> <li>➤ Data-based when possible</li> <li>➤ Baseline for measuring progress</li> <li>➤ Comprehensively identifying obstacles to meeting expectations</li> <li>➤ Leading to a hypothesis of WHY the student has not been successful</li> </ul>	<p>Sample Statements</p> <ul style="list-style-type: none"> <li>•</li> </ul>
<p><b><u>Goals</u></b></p> <ul style="list-style-type: none"> <li>➤ Stated as a student behavior or proficiency, not an activity of school personnel or event</li> <li>➤ Giving access to the achieve expectations</li> <li>➤ Individualized based on needs</li> <li>➤ Stated in observable, measurable terms</li> <li>➤ Stated so that is obvious what is "good enough"</li> <li>➤ Providing a logical rationale for services</li> <li>➤ Permitting progress monitoring at intervals in the program (graph-able)</li> </ul>	<p>The student will.....Limit of 1 to 3 goals per learner.</p>
<p><b><u>Services</u></b></p> <ul style="list-style-type: none"> <li>➤ Defined as anything that the school does for the student</li> <li>➤ Can include instructional services, counseling, behavioral supports, and the provision of computer software...</li> <li>➤ Customizable with consideration of the needs and goals of the student</li> </ul>	<ul style="list-style-type: none"> <li>• NWAA teachers/staff will provide weekly/monthly conferencing as needed to discuss current goals and to re-assess goals.</li> <li>• NWAA will provide a ratio of one teacher to 15 students (1:15) for greater individual attention to each learner.</li> <li>• The NWAA program will provided each student with access to APEX software for completion of high school credits.</li> <li>• The NWAA will provide career and college exploration and planning activities along with modeling and practicing organization and learning management skills. This will include use of ICE website, guest speakers, workplace job shadowing, college visitations, etc.</li> <li>• School and community resources will be provided, as needed, to meet individual student needs.</li> </ul>

<p><b><u>Progress Monitoring</u></b></p> <ul style="list-style-type: none"> <li>➤ An extension of the baseline needs/goals</li> <li>➤ Directly leverages the measurements from the goal statement</li> <li>➤ Uses counting or graphing system as the easiest method</li> <li>➤ Reporting out in intervals that permit correction</li> </ul>	<ul style="list-style-type: none"> <li>• Teacher interaction and discussion of weekly goals, successes, and areas for improvement.</li> <li>• Semester conferencing to re-evaluate of the program and student goals are aligned.</li> <li>• Completion of college and career planning activities.</li> </ul>
<p><b><u>Program Effectiveness</u></b></p> <ul style="list-style-type: none"> <li>➤ Measured in terms of students meeting one or more expectation of the program</li> </ul>	<p>List credits earned, attendance %, and activities completed for CCP.</p>
<p>ISP review must be completed annually but frequent review is recommended in order to monitor progress, adjust services and revise goals. Revisions can be made directly to this form or a new form can be printed and attached.</p>	

**Student Signature:** \_\_\_\_\_ **Date**\_\_\_\_\_

**School Official Signature:** \_\_\_\_\_ **Date**\_\_\_\_\_