

Request for Proposal (RFP)

Safety Netting
Structure Over
Bleachers at the Field
of Dreams

Wa-Nee Community Schools

Proposals due December 4, 2024

BACKGROUND

The Wa-Nee Community School District, located in Elkhart County, Indiana, serves approximately 3,000 students across five school facilities (three elementary schools, a middle school, and a high school). Our district has made significant investments in upgrading and developing our facilities, including the construction of a new Baseball/Softball Complex, known as "The Field of Dreams."

The District seeks competitive proposals from qualified design and construction firms to design, fabricate, and install a safety netting structure to protect spectators seated in the bleachers at the Baseball/Softball Complex from foul balls.

SCOPE OF WORK

The District is seeking a qualified and experienced firm to design and construct a safety netting system over the bleacher seating area. The selected firm will be responsible for providing:

1. **Design and Engineering**
 - A customized safety netting system that protects spectators while maintaining optimal visibility of the playing field.
 - Engineering plans, including wind load and structural integrity assessments, ensuring compliance with all relevant safety codes and standards.
2. **Fabrication and Materials**
 - Netting material that is durable, weather-resistant, and capable of withstanding exposure to elements.
 - Structural supports to securely hold the netting, designed to integrate aesthetically with the complex's existing architecture.
3. **Installation**
 - Full installation of the netting and supports, including anchoring systems to ensure long-term stability and safety.
 - Minimal disruption to the complex's operations during installation.
4. **Permitting and Compliance**
 - Coordination with all relevant local authorities to ensure the project complies with building and safety codes.
 - Assistance with any required permits or regulatory approvals.
5. **Maintenance Plan/Warranty**
 - A recommended maintenance and inspection plan for the netting structure to ensure long-term performance and safety as well as Warranty.

FEES

The selected firm will perform all contracted services for a fixed, lump sum fee that includes all costs necessary to complete the work, including materials, installation, subcontracted services (if applicable), and the firm's overhead and profit.

TIMELINE

- **October 29, 2024:** District issues RFP
- **November 6, 2024 at 9:00 AM:** Mandatory site walk-through at The Field of Dreams Baseball/Softball Complex (Entrance located at NorthWood High School)
- **December 4, 2024 (1 PM):** Deadline to submit proposals

- **December 16, 2024 (Tentative):** School Board review and approval of selected proposal
- **January 2025:** Expected start of construction (subject to weather conditions and permits)

WALK-THROUGH OF FACILITIES

A mandatory pre-proposal meeting and walk-through of The Field of Dreams Baseball/Softball Complex is scheduled for **November 6, 2024, at 9:00 AM**. Interested firms must attend this meeting in order to submit a proposal.

PROPOSAL REQUIREMENTS

Proposals must include the following:

1. **Cover Letter**
2. **Firm Profile**
 - General qualifications of the firm, highlighting any relevant experience with athletic facility projects.
3. **Project Team**
 - A list of key personnel, along with their relevant experience, certifications, and anticipated roles on this project.
4. **Relevant Experience**
 - A list of similar projects completed within the last five years, including contact information for client references.
5. **Proposed Time Schedule**
 - A detailed schedule that outlines project milestones from design to completion.
6. **Fee Proposal**
 - A fixed, lump sum fee that includes all costs necessary to complete the work.

QUESTIONS REGARDING THIS RFP

Any questions regarding this RFP should be directed via email to Scot Croner, Superintendent, at scroner@wanee.org. Responses will be provided promptly.

EVALUATION AND SELECTION PROCESS

The Evaluation Committee, comprised of District staff and Board of Education members, will review all proposals. The selection process will be based on:

- Completeness of the proposal
- Firm's qualifications and relevant experience
- Strength of the project team
- Ability to meet the proposed schedule
- Total cost

The District reserves the right to select a firm based solely on proposals or to conduct interviews with shortlisted firms.

This RFP does not obligate the District to enter into a contract, and all costs associated with the preparation of the proposal are the responsibility of the proposing firm.

PROPOSAL DEADLINE

All proposals must be submitted by **Wednesday, December 4, 2024, by 1:00 PM** to:

Scot Croner, Superintendent

Wa-Nee Community Schools

1300 North Main Street, Nappanee, IN 46550