

Arrival Procedures: The morning routine has been modified to follow guidelines listed in our reopening plan. I have outlined procedures for each of the various ways students may arrive each morning. Regardless of the mode of transportation used, all students will follow these protocols.

- Facial coverings must be worn from the time a student enters the bus, exits the car, or walks onto school grounds until they have completed morning procedures and the teacher gives permission for facial coverings to be removed.
 - Exception: Students eating breakfast will wear their covering through the breakfast line and until they are seated.
- When going to the classroom, students will not stop at their locker but will take all items directly to their seat.
- Teachers will dismiss students individually or in small groups to place items in their locker and return to their seats.

Additional details are noted below as they pertain to each student depending on their mode of transportation.

- **Car Drop-Off**
 - The drop-off location will be the gate area at the north end of the building near our playground.
 - Students will not congregate or enter at the main entrance.
 - The gate will be opened at 8:15, and an adult will allow students to enter the playground gate and line up in a designated area on the playground.
 - Breakfast students will be allowed to enter the building beginning at 8:15.
 - All other students will line up on the playground in a designated area which allows for social distancing. Facial coverings must be worn.
 - At 8:27, all students waiting on the blacktop area will enter the building along with students who have finished eating breakfast.
- **Walkers / Biker Riders**
 - Students should not plan to arrive before 8:15.
 - Students who walk to school or ride their bike will use the same entrance as students who are dropped off.
 - Bike riders should park their bike in the bike rack and then walk to the north side of the building.
 - When arriving on school grounds, students will be expected to wear their face coverings.
 - Beginning at 8:15, students will be allowed to enter the playground gate at the north end of the building.
- **Bus Riders**
 - Students will be expected to wear face coverings throughout their morning bus commute and until they are seated, and the teacher gives permission for students to remove their facial covering.
 - Bus riders will be dismissed from the bus beginning at 8:30.
 - Students eating breakfast will go directly to the cafeteria where they will use hand sanitizer, and then get in the breakfast line.
 - Students arriving before 8:30 (drop-offs / walkers) will pick up their breakfast and eat at one of the breakfast tables.
 - Bus riders, and all other students arriving after 8:30, will pick up their breakfast and go to class where they will be allowed to eat their breakfast at their seat.
 - Note: During the first week of school, all students will eat their breakfast in the cafeteria. We will transition to taking their breakfast to the classroom starting the 2nd week of school.
- **Main Entrance Expectations**

- The main entrance will be used solely as our staff entrance and guests by appointments.
- Students who are late (after 8:40) must be signed in by a parent at the main entrance. Parents will be allowed into the airlock area to sign their child(ren) in for the day. Students will then be allowed into the office to get a pass and proceed to class.
- Please be sure to call ahead to make an appointment if you need to meet with someone in the building. All visitors will be required to wear facial coverings.

We appreciate your support. This is not an ideal situation for any of us, but it is our goal to be able to keep students in attendance throughout this school year. Anything we can do to better help our chances of reaching that goal will certainly be worth it.

This PowToon video highlights our drop-off procedure and also walks through other parts of our morning arrival. As always, please feel free to reach out if you have additional questions about these procedures or the upcoming school year.

[PowToon Video for Arrival Procedures](#)