NorthWood Student-Athlete Handbook

This handbook has information about the NWHS Athletic Code, criteria for earning a letter in each sport, NorthWood Student Athletic Trainer Aid Award System, Cheerleading Awards System, and eligibility rules.

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SECTION 1

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Section 1–**NorthWood High School Code of Conduct for Athletes**

A. **Philosophy:**

1. NorthWood High School believes athletics to be an integral part of a student's education. Values and lessons learned benefit that person in his or her future adult life. Participation in high school athletics is a privilege, not a right, which carries with it varying degrees of honor, responsibilities, and sacrifices. Realizing that the athletes, including managers, student trainers, student statisticians, and cheerleaders represent their school and the student body. It is the athletes' duty to conduct themselves on and off the field of play in a manner that is becoming to themselves, their team, the NorthWood High School student body, and the Wa-Nee Community.

B. **Administration**

1. IHSAA BY-LAWS (Rule 8-1): The following is in conjunction with the Indiana High School Athletic Association Constitution which states: "Contestant's conduct, in and out of school, shall be such as (1) not to reflect discredit upon their school or the Association, or (2) not to create a disruptive influence on the discipline, good order, moral or educational environment in the school. It is recognized that principals, by the administrative authority vested in them by their school corporation, may exclude such contestants from representing their school."
2. Note**:** This Student-Athlete Handbook is based on a significant part of policies adopted by the Board of School Trustees and Administrative Guidelines developed by the Superintendent. Those Board Policies and Administrative Guidelines are incorporated by reference into the provisions of this Handbook. The Policies and Administrative Guidelines are periodically updated in response to changes in the law and other circumstances. Therefore, there may have been changes to the documents reviewed in this Handbook since it was printed. If you have questions or would like more information about a specific document, contact the NorthWood High School Athletic Office or access the document on the athletic website: www.northwoodathletics.com.

C. **IHSAA Eligibility Rules – All By-Laws in detail can be found on the IHSAA website**

You may be fully ELIGIBLE for interscholastic competition, if:

1. Age – IHSAA BY-LAWS (Rule 4)
   a. You will not have turned 20 by the scheduled date of the state finals of the IHSAA Tournament Series in your sport.
   b. Unified "Athletes" only need to be enrolled at NorthWood High School for eligibility.
      i. A Unified Athlete, as defined by the IHSAA, is a student who is receiving special education and related services pursuant to an IEP based on a cognitive, developmental, and/or intellectual delay or disability and is non-diploma track or certificate of completion. A student that is on diploma track but has an IEP with ASD or other Intellectual/Cognitive Disability may also be an Athlete.
      ii. Unified Partners would fall under traditional by-laws as for other sports.
2. Amateurism – IHSAA BY-LAWS (Rule 5) *You have not:*
   a. Played under an assumed name.
   b. Accepted money or merchandise directly or indirectly for any athletic participation in your sport.
   c. Signed a professional contract in your sport.
3. Awards and Gifts – IHSAA BY-LAWS (Rule 6) *You have not received or been loaned:*
   a. An award in recognition of your athletic talents in your sport which was not approved by your school and the IHSAA.
   b. Merchandise as an award, prize or gift, or been allowed to purchase for a token sum.
   c. An award, medal, recognition, gift or honor from a college/university or its alumni.
4. Conduct and Character – IHSAA BY-LAWS (Rule 8)

a. Conducted yourself in or out of school in a way which reflects discredit upon your school or the IHSAA.
b. Created a disruptive influence on the discipline, good order, moral and educational environment of your school.

5. Consent and Release Certificate – IHSAA BY-LAWS (Rule 3-10)
   a. EVERY athlete MUST have the IHSAA Physical Exam Form, which is now referred to as the IHSAA Pre-Participation Evaluation and the Consent, Acknowledge and Release Form.
   b. This form should be completed and on file with the Athletics Office EACH school year between April 1st &/or PRIOR to their first practice. A student-athlete may NOT practice without this.
6. Enrollment Eligibility – IHSAA BY-LAWS (Rule 12). You have:
   a. Enrolled in a school during the first 15 days of the semester.
   b. Been enrolled for no more than 4 consecutive years (or the equivalent, e.g. 8 semesters, 12 trimesters, etc.), beginning with grade 9.
   c. Represented a high school in your sport for no more than 4 years.
7. Participation and Practice Requirement – IHSAA BY-LAWS (Rule 15)
   a. **Practice Regulations**
      i. A student-athlete must complete **eight separate days of practice** before participating in a contest.
      ii. If an athlete is participating in multiple sports concurrently, practice days may count for both if done on the same day.
      iii. Transfer students or those returning from injury/illness must meet practice requirements before competition eligibility.
         - Rule 9 of the IHSAA By-Laws – If 8-14 consecutive days (M-Sa) are missed during the practice season, contest season, or tournament series the student athlete needs to practice on 2 separate days before returning to a contest. If more than 14 days are missed, then the required days of practices before returning is 3 days.
   b. **Conditioning and Out-of-Season Participation**
      i. **Conditioning:** Outside of Moratorium Week, there is no limit to conditioning programming. No tools of the sport may be used during conditioning programming.
      ii. **Limited Contact Periods:** Schools may conduct organized skill development and practices during approved periods as outlined in the IHSAA By-Laws. Such programming outside of the approved periods will be a violation to the IHSAA By-Laws.
      iii. **Open Facilities:** With the adoption of the Limited Contact Period By-Laws, there are no open facility use in facilities that are not considered locked and unavailable to the public naturally.
      iv. **Non-School Participation:** Athletes may engage in non-school competitions but must adhere to IHSAA restrictions. Individual sport athletes must seek a waiver if it occurs during the competition season of that sport. Team sport athletes cannot practice or compete on Non-School clubs or programs when their official season begins through the time of elimination from the IHSAA tournament series.
   c. **Summer Participation & Moratorium Week**
      i. **Practices and Contests:** Summer activities must align with IHSAA guidelines on organized team activities.
      ii. **Moratorium Week:** A designated period where no school-sponsored athletic activities are permitted. Usually surrounding the week of July 4th and an additional 5 days as determined by the Athletic Department. During which there is no contact between student-athletes and coaches, and no access to school athletic facilities.
   d. **There are no athletic activities on Sundays.**
8. Scholarship-Academic Requirements – IHSAA BY-LAWS (Rule 18)
   a. To be eligible scholastically, student-athletes must have received passing grades and earned credit at

the end of their last Grading Period in School in at least Seventy percent (70%) of the maximum number of full credit subjects that a student can take and must be currently Enrolled in at least Seventy percent (70%) of the maximum number of full credit subjects that a student can take.

i. The preceding notwithstanding, a student-athlete must have been Enrolled in a minimum of four (4) full credit courses during the last Grading Period and must be Enrolled in a minimum of Four (4) full credit subjects (or the equivalent) during the current Grading Period.
ii. Vocational and Special Education School Credits may be used for the purpose of establishing eligibility.
iii. Virtual Course Credits may be earned as long as they are taken concurrently with a student's regular classes and the total number of Virtual Courses enrolled in and attended by a student during a Grading Period does not exceed Thirty percent (30%) of a student's total course load.

b. Trimester grades take precedence over six-week grades.
c. Student-Athletes gain eligibility or lose their eligibility in a sport for academic reasons on the eligibility date on file with the IHSAA.
   i. 6 Certification Dates:
      - Tri-1 6-Week Grade
      - Trimester 1 Final Grade
      - Trimester 2 6-Week Grade
      - Trimester 2 Final Grade
      - Trimester 3 6-Week Grade
      - Trimester 3 Final Grade
   ii. Student-Athletes will be considered ineligible once grades are processed by the Dean of Secondary Education and the Athletic Office. Student-Athletes have 10 days following the certification date to rectify grades and eligibility issues; however, this is dependent on the discretion of the course instructor and are by no means obligated to waiver from their classroom syllabus rules and standards.
d. All first trimester freshmen are academically eligible to participate in athletics during the first trimester grading period. Thereafter, students are subjected to following the aforementioned Scholarship-Academic Requirements.
e. Academic Ineligibility affects in-season participation during contests only. Students may not warm-up or be in uniform if academically ineligible. With coach discretion, student-athletes may participate during in-season practices, limited contact practices, conditioning, and/or summer opportunities.
   i. Exception: Students who are in poor academic standing (passing less than 4 classes) when out-of-season or academically ineligible during the season may not miss instructional time for athletic opportunities, unless approved by the building principal.

9. <u>Transfer Students to NorthWood</u>
   a. 19-3.1 – A student who transfers to a Member School shall be ineligible to participate in interschool athletics for 365 days after enrollment, unless an IHSAA Athletic Transfer Report is ruled on by the Commissioner, or the Commissioner's designee.
   b. 19-3.2 – First Time Transfer Between Member Schools
      i. Students who transfer between Member Schools for the first time during the first 6 semesters after initial high school enrollment will have full eligibility provided:
         - The transfer occurs on or before the start of practice of the sports season in which the transfer occurs; and
         - The transfer is not a result of under influence (rules 20-1 and 20-2, past link)
      ii. Students who transfer during the first 6 semesters, have had the opportunity to participate in 3 seasons of eligibility of a sport, will be subject to 30 day non-competition period or half the

maximum number of contests, whichever is less, in each sport in which they participated during or after their third year of eligibility, during the 365 days preceding the transfer.

a. 19-3.3 – Second and Subsequent Transfers
   i. Notwithstanding rule 19-3.2, when a student transfers for a second or subsequent time, the student's eligibility status – limited, full, or ineligible – will be determined according to the eligibility and transfer rules outlined in rules 19 and 20; and
   ii. Second and subsequent transfers after the start of practice will be subject to a 30-day non-competition period or half the maximum number of contests in that sport, whichever is less.
   iii. Students whose second transfer involved a return to the Member School where they established their initial promotion eligibility within 365 days from their enrollment date at the previous school will retain full eligibility.

b. 19-3.6 – Senior Transfers
   i. Notwithstanding rule 19-3.2, when a student transfer occurs after they have completed six semesters after their initial high school enrollment, their eligibility status – limited, full, or ineligible – will be determined according to the eligibility and transfer rules outlined in rules 19 and 20; and
   ii. Students will be subject to a 30-day non-competition period or half of the maximum number of contests, whichever is less, for each sport they participated in during the 365 days preceding the transfer.
      - Exceptions: Bona Fide change of residence to a new district or territory and the school is within 20 miles of the new residence, or when the bona fide change of residence involved a move of more than 50 miles and is the students first time enrolling in the school.

D. **General Rules:**

1. Attendance
   a. Student-Athletes are required to attend school the final (2) periods (4th & 5th periods) of each day in order to be eligible to participate in practice or contests, unless excused by the principal or his/her designee. Exemptions: School-sponsored educational field trips, doctor's appointments, or other legitimate reasons which may be granted.
   b. Student-Athletes are required to be in their 1st period class the day following a meet or contest to be eligible to participate in practices or contests that evening, unless excused by the Principal or his/her designee. Exemptions: School-sponsored educational field trips, doctor's appointments, or other legitimate reasons which may be granted.
2. Citizenship & Suspension:
   a. Athletes shall be governed by local and state laws, IHSAA regulations, NorthWood Code of Conduct for Student-Athletes, and the NorthWood High School Student Handbook. They shall not use/abuse alcoholic beverages, tobacco products, illegal narcotics, anabolic steroids or commit acts of vandalism, violence, theft, or cheat academically. Penalty will be governed by the Code of Conduct which basically states that the athlete will be suspended for 1/3 of the season for his/her first offense, 2/3 of the season for his/her second offense, 1 year or 365 days from the date of involvement for the third offensive**. Subsequent offenses will result in athletic ineligibility for the remainder of the student-athlete's high school career.**
   b. If student-athletes are suspended from school, they will be ineligible for all practices and will be ineligible for contests during the term of suspension.
   c. Reference Paragraph I "Athletic Code Enforcement"
2. Establishing Team Rosters:
   a. The coaching staff have been hired for their knowledge and expertise in each particular sport. It is at

the discretion of each sport's coaching staff to decide who will be the members of the team. It may be necessary to "cut" athletes after trying out for a particular team. Team members may be dropped from a squad anytime during the season for disciplinary reasons violating training rules, etc. Rosters are very essential in determining scholastic eligibility lists.

3. Equipment:
   a. Athletic uniforms & equipment are the property of NorthWood High School. This equipment should be worn or used only during NWHS athletic contests or practices. All athletic equipment must be returned promptly in clean & good condition when called for, and missing items financially replaced at that time. **A student-athlete who willfully neglects to turn in athletic equipment will be ineligible for all athletics until he/she returns the equipment, or makes restitution, and is in good standing with the Athletic Department.**
4. Dropping a Sport:
   a. Any student-athlete quitting a team will forfeit their athletic award in that sport for that season. In addition, they shall not be permitted to participate in another sport until the season of the sport they have dropped is completed. The only exception being by mutual consent and agreement of both coaches involved, plus the Athletic Director.
5. Facility Usage Guidelines:
   a. No student (or student-athlete) should be in or utilizing an athletic facility without supervision.
   b. See Panther Power Hour Opportunity in Section 2.G
6. Practice Regulation & Vacation Practices:
   a. Pre-Participation Practice IHSAA BY-LAWS (Rule 50) states "prior to the date of a student's participation in the student's first Contest of the Season in a sport, the student must attend and actively participate in Pre-participation Practices sessions under the direct supervision of the high school coaching staff of that sport." Exception is given to Girls Golf, who only need Two (2) Pre-participation Practice sessions.
      i. EXCEPTION: Girls Golf only needs Two (2) Pre-participation Practice sessions.
      ii. EXCEPTION: A student moving directly (within One (1) week) from One (1) sport season to the next sport season is eligible to participate in a Contest in a sport during the next sports season after completing, prior to the date of the student's first Contest of the next season, Five (5) Pre-participation Practice sessions under the direct supervision of the high school coaching staff in that sport.
      iii. Only One (1) practice per day will count toward the total ten practices.
   b. Student-Athletes are expected to attend ALL practices, as well as be punctual in attending practice if he/she expects to play. Illness or other extreme emergencies are the only acceptable reasons for missing practice. The student-athlete or parent should always inform the Coach when he or she knows that it will be impossible to attend a scheduled practice. PRACTICE SCHEDULES WILL BE MADE OUT AND ATHLETES WILL BE IMFORMED AS TO TIMES OF THEIR PRACTICE BY THEIR COACH.
   c. Each coach will set the practice/game attendance policy for his/her sport in regard to family vacations, Christmas, or Spring Vacation, or to college visitations. Student-Athletes will be expected to honor these schedules.
   d. The IHSAA BY-LAWS (Rule 9-14) outlines that Practice Attendance is Required. If during the Practice Season, Contest Seasons or Tournament Series, Eight (8) to Fourteen (14) consecutive days of are missed (excluding Sundays), Two (2) consecutive practices are required to return to competition. If more than Fourteen (14) consecutive days are missed. excluding (Sundays), Four (4) consecutive practices are required to return prior to competition.
      i. "Days" are considered Monday-Saturday during the Practice Season, Contest Season, or Tournament Series. Days are counted regardless of a scheduled practice or contest. It is considered as a day of opportunity by the IHSAA. This means coaches may schedule practices

in and around Fall, Winter, Spring Breaks so that students do not jeopardize eligibility due to consecutive days missed.

ii. Pre-Game Warmups do not count as a Practice Session.

iii. The final practice session cannot be completed on the same day of a return to contest. Example: Student-Athletes final return to play practice is held Friday morning. Student- Athlete cannot play in the contest Friday night. Student-Athlete would be eligible for competition starting on Saturday.

7. Deadline for participation:
   a. The deadline for reporting for participation in a sport after a suspension is the first day that the IHSAA authorizes practice to start for that sport, or the first practice which a coach has called for that sport.
8. Awards Night:
   a. Awards nights (Fall, Winter, & Spring) are held to honor teams & team members. All student-athletes are REQUIRED to attend the awards night honoring their sport, unless excused by the coach, to finish the season in good standing. Awards and participation points may be withheld for not attending this event. **The awards night is the official end of the season.**
9. Student-Athlete Transportation
   a. All student-athletes will travel to and return from athletic events in school sponsored transportation (school bus or minibus). The exception to this ruling is as follows:
      i. Student-Athletes must submit the Student-Athlete Permission Slip for Game Transportation & obtain approval by *both* the Coach & Athletic Director.
      ii. Student-Athlete MUST then return home from away contests with their parent(s) or guardian(s).
      iii. Final approval is at the discretion of the Head Coach in case he/she decides a team- meeting needs to be held on the school bus/minibus upon returning to school.
   b. Some practices occur off campus that require student-athletes to provide their own transportation. Students are NOT permitted to transport other students unless:
      i. Student-Athletes have submitted the Student-Athlete Transportation Permission Slip giving permission to transport another student-athlete.

E. Individual Team Rules:
   1. Student-Athletes must remember that each Head Coach may choose to establish additional training rules & regulations that apply to his or her specific team. These may be more stringent than what this policy calls for, provided they are reasonable, lawful, and not in conflict with the policies and regulations of the school and School Corporation. Student-Athletes are expected to observe these rules, as well as any listed here.

F. NorthWood High School Athletic Drug Testing Program:
   1. Students involved in extracurricular activities and/or driving to school will be subject to random drug screening throughout the year. Additional areas for drug testing which are allowable by law may be added.
   2. In order to participate in athletics, all student-athletes *must* sign the drug-testing waiver.
   3. The principal's office oversees the drug-testing program, and the authorized testing agent will work with the principal's office to coordinate the testing program.
   4. In the event a test is positive, the authorized testing agent will notify the principal's office. Once the principal's office has received written confirmation from the testing agent, the parent(s), student athlete, Athletic Director, and the Head Coach will be notified, and appropriate action will be taken. The principal's office may be contacted for more specific information concerning the drug-testing program.

G. Alcoholic Beverages, Tobacco Products, Anabolic Steroids, and Controlled Substances (Drugs):
   1. Because of the use of alcohol, tobacco, steroids, and other non-prescription drugs is regarded as detrimental to good health, all student-athletes are expected to establish habits that are compatible with good conduct and serve as a good example for others to follow.
   2. **Abstinence is a twelve (12) month vigilant responsibility of the athlete.**
      a. Tobacco Products:
         i. Student-Athletes shall not be in possession of or use tobacco products.
      b. Alcoholic Beverages:
         i. Student-Athletes shall not be in possession of or consume any alcoholic beverage.
      c. Controlled substance (drugs) & Anabolic Steroids:
         i. Student-Athletes shall not possess, use, transmit, or be under the influence of any controlled substance, or anabolic steroids.
      d. Paraphernalia:
         i. Possession of drug paraphernalia, such as e-cigarettes, dab pens, vapes, pipes, rolling papers, clips, and other devices is strictly forbidden.
      e. Prescription Medicine:
         i. Student-Athletes are required to check in all authorized medication, and/or medical prescriptions with the Assistant Principal, School Nurse, and/or Athletic Trainer; hence, school officials are aware of potential medication health problems of the student and recognizes that authorized medication is in the building.
      f. Proximity Rule
         i. If a student-athlete is in close proximity to unlawful or illegal activity, he/she may be subject to an athletic code violation. It is imperative that if a student-athlete is near or around unlawful or illegal activity, they remove themselves from these situations as quickly as possible.

H. Athletic Code Enforcement:
   1. Vandalism, violence, harassment, theft, and cheating academically are not acceptable behavior for NorthWood student-athletes. Discipline for these violations will be handled using the following guidelines.
      a. The Athletic Director will be notified by the Principal, Vice Principal, or School Resource Officer of any of the above-mentioned violations.
      b. The Athletic Director will notify the head coach and work with the Vice Principal, and/or Principal, and/or School Resource Officer to administer the appropriate discipline for the above violations.
      c. In extreme cases, individuals involved in vandalism, violence, harassment, theft, or cheating will be suspended for one-third of their sport season.
         (i) Extreme cases of vandalism, violence, harassment, and theft will be determined by law enforcement's involvement regarding any issue. This does not include our School Resource Officer unless it is outside the scope of their regular daily duties/responsibilities within the school day and school hours.
         (ii) Extreme cases of cheating will be determined by the number of individuals involved, the weight of the assignment/exam, and the teacher's willingness to work with the student-athlete.
         (iii) In minor cases, individuals involved in vandalism, violence, theft, cheating, or those violating the Proximity Rule will be suspended for 1 athletic contest.
   2. If an individual has served a suspension for any minor offense and is involved in vandalism, violence, harassment, theft, cheating or the Proximity Rule again, that individual will then be suspended for one-third of their sport season. The third offense will be two-thirds of their sport season. The fourth offense will be 365 days. The suspensions for the listed minor offenses are considered separate from the suspensions from major offenses.

3. First Offense:
    a. The use or possession of alcoholic beverages, tobacco products, steroids, illegal narcotics, or extreme cases involving vandalism, violence, harassment, theft, or cheating will result in an automatic suspension from participation in athletic events for 1/3 of the allowed IHSAA contests for that sport (or scheduled events for Student-Athletic Trainers and/or Cheerleaders). Practice for the ineligible student-athlete who is under an athletic code suspension is at the discretion of each Head Coach & Athletic Director.
        i. Reference Paragraph I for Determination of Percentages for each sport.
        ii. In the event of a first offense, the student-athlete will serve a suspension for 1/3 of the current sport's season. If the 1/3 of a season suspension is not fulfilled in the current sport's season, then the unserved percentage will be served in the student-athlete's next sport's season.
        iii. If the offense occurs out of season, the same disciplinary action will be followed. The violation may be served in any sport based on the discretion of the next sport or receiving head coach, however, the season must be completed in good standing.
4. Second Offense:
    a. The use or possession of alcoholic beverages, tobacco products, steroids, illegal narcotics, or extreme cases involving vandalism, violence, harassment, theft, or cheating will result in an automatic suspension from participation in athletic events for two-thirds of allowed IHSAA contests for that sport (or scheduled events for Student-Athletic Trainers and/or Cheerleaders). Practice for the ineligible student-athlete who is under an athletic code suspension is at the discretion of each Head Coach & Athletic Director.
        i. Reference Paragraph I for Determination of Percentages for each sport.
        ii. In the event of a second offense the athlete will not be considered in good standing and, therefore, will forfeit all awards & monogram-letter for that sport season as well as serve suspension for two-thirds of the current sport's season.
        iii. If the two-thirds of a season suspension is not fulfilled in the current sport's season, then the unserved percentage will be served in the athlete's next sport's season.
5. Third Offense:
    a. The use or possession of alcoholic beverages, tobacco products, steroids, illegal narcotics, or extreme cases involving vandalism, violence, harassment, theft, or cheating will result in suspension for a minimum of (1) calendar year from time of determination of involvement. No practice, in-season or out-of-season, will be allowed with any team.
6. Fourth Offense:
    a. The fourth offense for the use or possession of alcoholic beverages, tobacco products, steroids, illegal narcotics, or extreme cases involving vandalism, violence, harassment, theft, or cheating will result in the student-athlete being ineligible to participate in any sport for the remainder of his or her high school career.
7. Alternative Punitive Outcome
    a. Recognizing the significance of fostering personal growth and learning from mistakes, our educational institution is dedicated to the holistic development of our student- athletes. In light of this commitment, an alternative disciplinary opportunity has been developed for first-time offenders of our student-athlete code of conduct. This alternative provides an opportunity for NorthWood Student Athletes to reduce the suspension period by up to 50% and incorporate a requirement of 15 hours of community service at the Faith Mission of Elkhart. By implementing this proposal, we seek to encourage students to reflect on their actions, make positive contributions to their community, and embrace a sense of accountability.
        i. Suspension Reduction: In the case of a student-athlete's first offense of the student- athlete code of conduct, the standard suspension period of 1/3 may be reduced by up to 50% provided the student athlete completes and has official documentation of 15 hours of community service

through the Faith Mission of Elkhart. This reduction enables students to remain actively involved in their academic and athletic pursuits while still experiencing the consequences of their actions.

ii. Community Service Requirement: In addition to the suspension reduction, first-time offenders will be required to complete 15 hours of community service at the Faith Mission of Elkhart. These hours are required to be completed before the suspension reduction will take effect. This requirement aims to cultivate a sense of responsibility, facilitate personal growth, and instill a commitment to serving one's community.

iii. Participation: During the suspension period, student-athletes will be expected to actively participate in team functions and practices. This provision allows student-athletes to remain engaged with their team and maintain their athletic skills and conditioning. Although unable to compete in official contests during this period, student-athletes will still be able to contribute to the team's overall dynamics and preparations. Furthermore, once the 15 hours of community service are completed and documentation attesting to that completion has been provided to the Athletic Director (or his/her designee), student-athletes may reduce their suspension period by up to 50% and will regain full eligibility to actively participate in team functions, practices, and compete for NorthWood.

b. This alternative disciplinary approach is exclusively available and applicable to student- athletes who are on their first offense and will receive a maximum of 1/3 of the allowed IHSAA contests for their respective sport (or scheduled events for Student-Athletic Trainers and/or Cheerleaders).

c. Community Service Guidelines

i. Service Opportunity: Student-athletes will have the opportunity to complete their community service hours at the Faith Mission of Elkhart, 801 Benham Ave. Elkhart, IN 46516. This organization provides various service opportunities aimed at assisting the community and addressing social needs.

d. Service Completion

i. Student-athletes must fulfill a minimum of 15 hours of community service at the Faith Mission of Elkhart prior to their return to full eligibility and participation in contests. It is important to ensure that service hours are spread out appropriately, considering academic commitments and extracurricular activities.

e. Documentation and Verification: Student-athletes are responsible for maintaining and working with the site supervisor to obtain accurate records of their community service activities at the Faith Mission of Elkhart. These records should include dates, hours, and details of the tasks performed on documentation provided by the NWHS Athletic Department and Faith Mission of Elkhart. Students will submit these records to the Athletic Director once all community service is completed for verification and documentation purposes.

8. Supervision and Evaluation: Community service activities will be supervised by designated personnel from the Faith Mission of Elkhart who will offer guidance, support, and assess the student's engagement and performance during the service period. Any student athlete under the age of 18 must be accompanied by a parent or legal guardian or complete and submit a waiver to the NWHS Athletic Department and Faith Mission of Elkhart to participate.

I. <u>Computing Percentage of the Season:</u>

1. IHSAA By-Law Rule 15, Participation, defines participation as beginning with 1st IHSAA authorized <u>season contest date</u> (against another opponent) in each sport & terminating when defeated in IHSAA tournament play. To determine one-third (or two-thirds if applicable) of a sport season, count each regularly scheduled contest, ending with the first contest in the Sectional Tournament. Then compute one-third (or two-thirds if applicable) of the season. The fractional portion (if any) will not be considered a contest.

2. While a student-athlete is serving his or her first or second suspension, out-of-season participation in team activities (during the school year or during the summer) will be determined by the coach. The student-athlete is not automatically suspended from out-of-season activities unless he or she committed a third or fourth offense ~~to~~ of the athletic code of conduct.
3. Athletic Contest Chart

Sport	Max. No. Scheduled and Played	Calculations
Athletic Trainer	*TBD	Includes any or all contests based on student involvement with any or all seasons of Athletic Training.
Baseball	*29	28 regular season games, and 1 sectional game.
Basketball	*23	22 regular season games, and 1 sectional game.
Cheerleading	Fall – *10 Comp – *9 Winter – *9	Fall and Competitive Cheer are both considered the same season if the student-athlete is on both rosters. Winter Sideline is a separate season.
Cross Country	*15	Includes 14 regular season meets and sectional meet.
Football	10	9 regular season games, and 1 sectional game.
Golf	*19	Includes 18 regular season matches and sectional.
Gymnastics	*17	Includes 16 regular season meets and 1 sectional meet.
Soccer	*17	16 regular season matches, and 1 sectional match.
Softball	*29	28 regular season games, and 1 sectional game.
Swimming	*19	Includes regular season meets and sectional meet.
Tennis	*23	22 regular season matches, and 1 sectional match. *Regular season matches are subject to change due to tournament/invitational participation by team.
Track	*17	Includes 16 regular season meets and 1 sectional meet. *Any HSR or Indoor contests may be added if applicable.
Unified Football	*11	Includes 10 regular season games and 1 sectional.
Unified Track	*17	Includes 16 regular season meets and 1 sectional.
Volleyball	*34	1 sectional match, and *33 potential regular season matches. *Regular season matches are subject to change due to tournament/invitational participation by team.
Wrestling	*37	Includes regular season matches, individual invitationals, and sectional. *Regular season matches are subject to change due to tournament/invitational participation by team.
**Calculations are subject to change due to the amount of games that are officially scheduled. Previous numbers are considered maximum numbers but teams have the ability to set their schedule less than maximum.		

J. Investigative Procedure:

1. The Principal, Athletic Director, and Coaches shall enforce all rules and regulations described in the NorthWood High School Code of Conduct for Student-Athletes, and all rules set forth in the IHSAA By-Laws and Articles of Incorporation. Any alleged violations of the rules shall be reported to the student-athlete's present Head Coach and Athletic Director. If the student- athlete is not participating at

the present time, the allegations shall be reported to the Athletic Director and Head Coach of the next sport in which the athlete would normally participate. The Vice Principal and/or Athletic Director and/or Student Resource Officer will conduct an investigation. They will then decide whether or not to suspend the student-athlete from participating in athletic events. The Athletic Director will notify the parent(s)/guardian(s) by letter if a suspension is issued.

K. Compassion Amendment:

1. A student-athlete who admits to violating illegal consumption prohibition set out above in Section 1, Paragraph G, may elect to have his/her punishment waived by qualifying for entering, and successfully complying with all requirements of entering substance dependency counseling.
2. **The athlete MUST request the use of this amendment PRIOR to the commencement of an investigation into his or her possible violation of Paragraph G.** This option can be utilized only ONCE during the student's four-year career. If dependence is confirmed by a drug assessment, the self-help program of tobacco, alcohol and/or drug counseling may begin. The program entered must be on the list of approved programs available in the high school athletic director's office. Expenses for the program are the responsibility of the athlete or his/her parent(s) or guardian. While attending and being in good standing in an approved self-help program under this option, a student- athlete may participate in athletics. A treatment report will be submitted to the Athletic Director on a periodic basis. A verification from the professional treatment agency will be submitted when the student-athlete has completed the terms of the dependency treatment. If all obligations of the self-help program are not timely met, the student-athlete will be considered in violation of this clause and will be suspended for the appropriate amount of time as outlined in Sections F-I and shall commence from the date of deemed rejection by the agency rather than the original date of the infraction.
3. The revised code reaffirms the school's commitment to strict discipline of those who violate the Code, particularly the rules prohibiting the use of tobacco, alcohol, or drugs. However, student-athletes who have a tobacco, alcohol, or drug problem are encouraged to enroll in programs to address these problems. The School Board, athletic coaches, and administration believe the school has an obligation to work with student-athletes who have tobacco, alcohol, or drug problems.

L. Summary:

1. The student athlete is expected to conduct him or herself in a manner befitting the outstanding pride that has become a tradition of NorthWood High School.
2. At any time, IHSAA By-Laws may change and may not be accurately reflected in this document.

Section 2

A. **Criteria for earning a letter in each sport**
B. **Athletic Department Awards System**
C. **NorthWood Student Athletic Trainer Aide Award System**
D. **Cheerleading Awards System**
E. **Student Activity Bus**
F. **Athletic Performance and Conditioning**
G. **Panther Power Hour**

A. **Criteria for Earning a Letter**

1. Football
    1. Participate in one-half of the varsity quarters
    2. An honorary letter may be given to a senior who has been in football all four years in high school if the coach thinks he or she merits a letter.
    3. Finish season in good standing.
2. Basketball
    1. Participate in one-fourth of the total varsity quarters prior to the sectional tournament.
    2. An honorary letter may be given to a senior who has been in basketball all four years in high school if the coach thinks he or she merits a letter.
    3. Finish season in good standing.
3. Track
    1. Earn an average of one and one-half points per varsity meet.
    2. Score in the sectional meet. Relay Team must finish no lower than 2nd.
    3. Score in the conference meet. Relay team must finish no lower than 2nd.
    4. An honorary letter may be given to a senior who has been in track all four years in high school if the coach thinks he or she merits a letter.
    5. Qualify for a sectional meet and meet sectional standards set by staff.
    6. Finish season in good standing.
4. Baseball & Softball
    1. Participate in at least one-third of the varsity innings played.
    2. An honorary letter may be given to a senior who has been out of been in baseball or softball all four years in high school if the coach thinks he/she merits a letter. An inning is defined as an inning which a player gets in, regardless of how long he or she plays. An inning pitched is worth one and one-half (1.5) innings toward a letter.
    3. Finish season in good standing.
5. Cross Country
    1. Be a running team member in the annual conference meet.
    2. Or be a running team member in the sectional meet.
    3. Or finish in the top twelve in at least 50% of all dual meets or meets scored as dual meets.
    4. An honorary letter may be given to a senior who has been in cross country all four years in high school if the coach thinks he or she merits a letter.
    5. Finish season in good standing.
6. Golf
    1. Earn an average of two points per varsity meet.
    2. Finish in the top one-third in the sectional meet.
    3. Or finish in the top twelve in at least 50% of all dual meets or meets scored as dual meets.
    4. Be one in the four member on the golf team that qualifies for the state meet.
    5. Participate in at least five varsity matches in order to qualify for a letter. Girls must participate in one-fourth of the varsity matches.
    6. An honorary letter may be given to a senior who has been in golf all four years of high school if the coach thinks he or she merits a letter.
    7. Method of earning points:
        a. Participation in the match – 1 point
        b. Low medal score (low total score). – 5-4-3-2-1 points
        c. Number 1 is worth 5 points, number 2 is worth 4 points, number 3 is worth 3 points, number 4 is worth 2 points, and number 5 is worth 1 point.
        d. Finish season in good standing.

7. Tennis
    1. Participate in more than one-half of the varsity matches.
    2. An honorary letter may be given to a senior who has been in tennis all four years of high school if the coach thinks he or she merits a letter.
8. Wrestling
    1. Participate in more than one-half of the varsity matches.
    2. An honorary letter may be given to a senior who has been in wrestling for all four years of high school if the coach thinks he or she merits a letter.
    3. Finish the season in good standing.
9. Swimming
    1. Earn an average of 4 points per varsity meet.
    2. Score in the sectional or conference meet. Top 12 places in individual events or top six places in relays.
    3. An honorary letter may be given to a senior who has been in swimming all four years of high school if the coach thinks he or she merits a letter.
    4. Finish the season in good standing.
10. Volleyball
    1. Participate in one-third of the total games played in the varsity season.
    2. An honorary letter may be given to a senior who has been in soccer all four years of high school if the coach thinks he or she merits a letter.
    3. Finish the season in good standing.
11. Soccer
    1. Participate in one-third of the total varsity halves played prior to the sectional tournament.
    2. An honorary letter may be given to a senior who has been in soccer for all four years of high school if the coach thinks he or she merits a letter.
    3. Finish the season in good standing.
12. Unified Athletics
    1. As deemed by head coach of program.
    2. Finish the season in good standing.
13. Club Programs
    1. As approved by the Director of Athletics and approved by the head coach of the club.
    2. Letter Jackets cannot be earned by club participation alone.
14. Managers
    1. As deemed by the head coach of the program.
    2. Jackets for manager are designated as managers.
    3. Finish the season in good standing.

B. Athletic Department Awards System
1. Awards System for Athletic Jacket and Incentive Awards:
    1. NorthWood High School athletes are expected to abide by the Athletic Code of Conduct, present themselves as ladies or gentlemen in & away from NorthWood (See Philosophy Section 1), and must complete any particular sport season in good standing in the eyes of NorthWood High School coaching staff before being considered for any award.
2. Athletic Awards:
    1. The athlete will be given a sport name plate and a chevron when the first letter is earned in a sport.
    2. The athlete will receive chevrons with bars, and sport nameplates for each additional varsity letter awards they receive.

3. Athlete must finish the season in good standing to receive this award.

3. Athletic Jacket:
    1. The athletic jacket, may be purchased by the student-athlete, student athletic trainer, or cheerleader through the athletic office after earning their first varsity letter.
    2. Award Jackets will be presented no earlier than their designated athletic awards program after the season in which the student-athlete qualifies.
    3. Boys' Jacket – red wool body with black leather or vinyl sleeves with a red-black chenille block letter.
    4. Girls' Jacket – red and black wool body with black leather sleeves with a black chenille block letter.
    5. Student-athlete, student trainer, or cheerleader must finish the season in good standing to receive the jacket award.
4. Incentive Awards:
    1. To give added incentive above the Athletic Jacket Award for athletic participation, the Following incentive awards will be given at Senior Awards Night:
        1. Plaque –8 Varsity Letters or More
5. Honor Patches and Rings for players, cheerleaders, and trainers:
    1. NorthWood High School authorized patches and Athletic Honor Patches earned by individuals when selected to an All-Northern Lakes Conference First Team, All- NLC Honorable Mention, All-State, All-State Honorable Mention, or North All- Star Team should be on the athletic award jacket. **Only NLC, State, and State Coaches Association Athletic Awards may be worn on Athletic Jackets as well as awards authorized by NWHS.**
    2. Type of patch ordered and presented will signify highest type of honor attained.
    3. Athletes competing and earning a patch in more than one sport may wear a single patch for each sport in which he or she has earned the award.
    4. A student athlete may only receive an award in a sport that they have competed in.
    5. Student Athletic Trainers may receive patches and rings in these sports only: Basketball and Football. The granting of these awards is at the discretion of the Head Athletic Trainer.
    6. The head coach and Athletic Director will determine which athletes are eligible for patches.
    7. Rings – The Athletic Department will work with the Athletic Program to secure donations and fundraising dollars for purchasing RINGS for STATE CHAMPS and RUNNER UP STATE CHAMPS. Donations and fundraising secured may only subsidize the cost of the RINGS and families may be responsible for a percentage of purchase if they choose to purchase a ring.

C. NorthWood Student Athletic Trainer Awards System
1. The NorthWood Student Athletic Trainers Awards System is based on the total number of athletic training-related-workhours that a student performs and the quality of work that a student performs each year.
2. Awards Progression:
    1. 300 hours…1st letter
    2. After the initial 300 hours, the student trainer will receive a letter for each additional 200 hours.
    3. All hours must be verified by the Head Athletic Trainers and/or Assistant Athletic Trainer.
3. Special Awards***:
    1. Most Valuable Student Athletic Trainer Award.
        1. Each year, a Most Valuable Student Athletic Trainer Award may be presented.

2. Most Improved Student Athletic Trainer Award.
    1. Each year, a Most Improved Student Athletic Trainer Award may be presented.
3. ***A Student Athletic Trainer will be required to work at least two (2) sport seasons to be eligible for any of the above awards.

4. All awards are decided upon by the Head Athletic Trainer and/or Assistant Athletic Trainer and will be presented at the Spring Sports Awards Night.

D. Cheerleading Awards

1. Cheerleading Jacket: To receive a jacket, a cheerleader must have been a varsity cheerleader as determined by their coach or sponsor for a combination of 2 sideline seasons or 1 sideline season and a competition cheer season.
2. Year-End Cheerleader Awards:

Most Valuable Cheerleader – MVP Plaque	Captain
4-Year Cheerleading Award – Leaping Panther Plaque	Outstanding Tumbler Award
Mental Attitude Award – Panther Head Plaque	Outstanding Jumper Award
Most Improved Cheerleader – Leaping Panther Plaque	Overall Spirit Award

3. Chevrons will be awarded for each year of participation but only after receiving a jacket.

   Nameplate & cheerleader monogram will also be awarded after receiving a jacket.

E. Student Activity Bus:

1. The purpose of the Activity Bus is to provide a service for the parents of NorthWood students and athletes. In order to justify the expense of this form of transportation, a minimum of 15 students must ride the bus daily.
2. The bus will leave NorthWood High School at 5:30 pm Monday through Friday after athletic practices from the Senior Parking Lot south of the pool. The bus will drop off the students at NorthWood MIDDLE School at 5:40 pm & the Wakarusa Library at 5:50 pm, Monday through Friday.
3. The bus will leave on time. The driver will NOT wait. All coaches are aware of the scheduled departure time, so practices will end on time. Students will be dropped off at one of the two above locations. The bus will not wait for parents to come and pick students up. Please be prompt because there will not be provisions for your student to get inside if the weather is adverse.

F. Athletic Performance and Conditioning (APC):

NorthWood High School strongly encourages all student-athletes to participate in the Athletic Performance and Conditioning (APC) program. APC is designed to help student-athletes develop the physical and mental skills necessary to safely and successfully compete in interscholastic athletics. The APC program focuses on improving strength, speed, agility, mobility, injury prevention, and overall athletic performance. Participation also promotes discipline, accountability, and a commitment to personal improvement. Student-athletes who consistently participate in structured strength and conditioning programs are better prepared for the physical demands of their sport and are less likely to experience preventable injuries.

1. APC is available for credit five periods a day.
2. 6th Hour APC (immediately after school for 30–45 minutes) is available throughout the school year.
3. Summer APC opportunities are available (Summer Schedule released prior to summer)

Consistent participation in APC provides student-athletes with the following benefits:

4. Improved strength, speed, and overall athletic performance
5. Reduced risk of injury through proper training and movement techniques
6. Reduced length of prolonged soreness and fatigue
7. Development of discipline, work ethic, and accountability
8. Preparation for the physical demands of high school athletics
9. Opportunities for individualized instruction and sport-specific development

10. Support for long-term athletic development and overall health

G. Panther Power Hour:

During the school year, all students are welcome to participate in Panther Power Hour, an optional morning exercise opportunity offered prior to the start of each school day from 6:45 AM – 7:30 AM in the Activity Center.

This program is designed to promote health, wellness, and positive daily habits for all NorthWood High School students. Panther Power Hour provides a structured environment where students can begin their day with physical activity, personal fitness training, or general exercise.

1. To participate, students may report to the Activity Center any morning and check in with the supervisor.
2. This opportunity is overseen by a district employee (and non-coach) to allow students to utilize the Activity Center for self-directed exercise and training.
3. Participation in Panther Power Hour offers several benefits, including:
    1. Promoting lifelong health and wellness habits
    2. Providing a positive and productive start to the school day
    3. Improving physical fitness, strength, and overall well-being
    4. Offering all students access to school fitness facilities prior to the school day
    5. Encouraging personal responsibility and self-motivated training
    6. Providing an inclusive opportunity for all students, regardless of athletic participation

Section 3

A. **NorthWood High School Consent to Treat Form**
B. **NorthWood High School Drug Education and Testing Consent Form**
C. **Participant and Parent Athletic Acknowledgment**
D. **Student Athlete Game Transportation Permission Slip**
E. **Student Athlete "Riding with Student Athlete" Permission Slip**
F. **Athletic & Fine Arts Conflict Policy Waiver**

FORM IS COMPLETED DIGITALLY AND AVAILABLE IN FINALFORMS.

NorthWood Sports Medicine
Student-Athlete Information & Consent to Treat Form

STUDENT'S NAME-LAST:_____FIRST:_____MI:_____
GRAD YEAR:_____BIRTH DATE:_____SPORT(S):_____
ADDRESS:_____
CITY:_____STATE:_____COUNTY:_____ZIP:_____
MOTHER'S/LEGAL GUARDIAN NAME: LAST:_____FIRST:_____
MOTHER'S/LEGAL GUARDIAN PHONE:_____(home/cell)_____(work)
MOTHER'S/LEGAL GUARDIAN EMAIL:_____
FATHER'S/LEGAL GUARDIAN NAME: LAST:_____FIRST:_____
FATHER'S/LEGAL GUARDIAN PHONE:_____(home/cell)_____(work)
FATHER'S/LEGAL GUARDIAN EMAIL:_____
LIVES WITH:_____
FAMILY DOCTOR:_____PHONE:_____
INSURANCE COMPANY NAME:_____POLICY #:_____

_____**YES** **I/We DO** authorize the evaluation and/or treatment of my/our student athlete by the NorthWood Team Physician and/or Athletic Trainer.

_____**NO** **I /We DO NOT** authorize the evaluation and/or treatment of my/our student athlete by the NorthWood Team Physician and/or Athletic Trainer.

I/We,_____, provide consent to any NorthWood Athletic Department Official (Team Physician, Athletic Trainer, or Coach) to provide any emergency medical treatment or forward said treatment to a medical facility in the event that said patient/athlete sustains a life-threatening or serious injury while participating under his/her directions. Every attempt will be made to clear any treatments of serious injuries with the parents first. HOWEVER, in the case of serious LIFE THREATENING injury, where emergency medical treatment is necessary immediately and contact with the parent is not possible, **I DO CONSENT THAT ANY NECESSARY MEDICAL TREATMENT OR ACTIONS BE PERFORMED TO ENSURE THE WELL BEING OF MY/OUR STUDENT ATHLETE.**

_____ _____
PARENT/LEGAL GUARDIAN SIGNATURE DATE

_____**YES** **I/WE DO** authorize the NorthWood Team Physician and/or Athletic Trainer to dispense non-prescription medication (Tylenol, Advil, etc.) to my/our student athlete if needed.

_____**NO** **I/WE DO NOT** authorize the NorthWood Team Physician and/or Athletic Trainer to dispense non-prescription medication (Tylenol, Advil, etc.) to my/our student athlete if needed.

CHOICE OF LOCAL HOSPITAL:_____
ALLERGIES:_____
MEDICATION:_____

*****IN CASE I CAN"T BE REACHED, CALL:

_____ _____
NAME PHONE #

_____ _____
NAME PHONE #

FORM IS COMPLETED DIGITALLY IN FINALFORMS.

NorthWood High School Drug Education and Testing CONSENT FORM

1. **I have received, read, and understand a copy of the NorthWood High School Athletic Code of Conduct and Drug Education and Testing Program.**

2. **I desire that (Student Name) _____participate in this program and in the interscholastic athletic program at NorthWood High School and hereby voluntarily agree to be subject to its terms. I accept the method of obtaining urine samples, testing and analysis of such specimen, and all other aspects of the program. I agree to cooperate in furnishing urine specimens that may result in a 365-day suspension from athletic participation.**

3. **I further agree and consent to disclosure of the sampling, testing, and results provided for in this program. This consent is given pursuant to all State and Federal Privacy Statutes and is a waiver of rights to non-disclosure of such test records and results only to be extent of the disclosures authorized in the program.**

4. **This is to certify that the undersigned have read, understand, and agree to abide by these regulations, rules, and the rules of conduct for participants.**

Student's Name: _____Grade: ____

Student Signature: _____

Parent/Custodial Parent or Guardian Signature:

_____

Date: _____

Sport(s): please check below

Fall: _____

Winter: _____

Spring: _____

FORM IS COMPLETED DIGITALLY IN FINALFORMS.

NorthWood High School
Participant and Parent Athletic Acknowledgement

As a prospective athlete of NorthWood High School I acknowledge that:

1. Participation in high school athletics is a privilege, not a right, which carries with it varying degrees of honor, responsibility, and sacrifice.

2. There are certain risks and injuries contingent upon my participation in practices, contests, and activities.

3. I have read the NorthWood High School Code of Conduct of Athletes, and understand the expectations of my conduct, and the consequences of non-compliance.

4. I attended the mandatory meeting in which the Athletic Code and Rules for Athletes were reviewed, or I have met with the Athletic Director and covered the appropriate materials.

5. Previously, I have signed the NorthWood High School Drug Education and Testing Program consent form. If this has not been done in the past, please contact the Athletic Director.

6. I have read the following page concerning the supplemental athletic insurance policy and understand its implication.

Please sign readable signature:

Athlete's Signature: _____Grade: _____

Parent's Signature: _____Date: _____

Student Athlete Permission Slip for Game Transportation

Student athletes are expected to travel with the team to a contest and return with the team on the team bus. The coach may require student athletes to ride together on the team bus as part of the athletic program.

Exception: Students must have the prior approval of the coach/AD if they are not riding the bus to or from an athletic event. The coach must personally release the student to the parent or parent designee after the game. With the coach's approval, a student may travel with his/her parents or the parent of a teammate if there is advance consent provided, in writing, prior to the trip. Student athletes will not be released to another student for transportation.

_____has permission to ride with
(Name of student athlete)
_____for travel **to / from** (Name of parent/parent designee) (circle)

the athletic event to be held on

_____. (Date)

Signature of parent/guardian

_____

Contact Information

_____
Home/Office # and Cell #

My signature indicates that I have read the transportation policy for athletes printed at the top of this page.

RIDER PERMISSION

Student Athlete Transportation Permission Slip

Student-Athlete Riding with Student-Athlete

I give my permission to _____to (name of **DRIVER**)

transport my child _____(name of child or children) to, from and during these practices, activities, meetings, and/or athletic seasons listed below (please list as much detail as possible).

_____

_____

_____

_____

During these activities I may be reached at:

Home Phone # Mobile Phone #

_____ _____

If I cannot be reached in the event of an emergency, the following person is authorized to act on my behalf:

Name Phone

_____ _____

Relationship

_____

Signature of Parent/Legal Guardian Date

_____ _____

*Parent of Driver must sign the back of this form as well!

DRIVER PERMISSION

Student Athlete Transportation Permission Slip

Student-Athlete Riding with Student-Athlete

I give my permission to _____to (name of **RIDER**) to be transported by my child _____(name of child or children) to, from and during these practices, activities, meetings, and/or athletic seasons listed below (please list as much detail as possible).

_____

_____

_____

_____

During these activities I may be reached at:

Home Phone # Mobile Phone #

_____ _____

If I cannot be reached in the event of an emergency, the following person is authorized to act on my behalf:

Name Phone

_____ _____

Relationship

_____

Signature of Parent/Legal Guardian Date

_____ _____

*Parent of Rider must sign the back of this form as well!

ATHLETIC & FINE ARTS

CONFLICT POLICY

Priority of Events

1. IHSAA Tournament Contest or ISSMA Contest
2. Athletic Contest or Curricular Fine Arts Performance
3. Non-Curricular Fine Arts Performance
4. Athletic or Fine Arts Practice/Rehearsal

A higher priority event will take precedence over a lesser priority event.

Examples: IHSAA Sectional Tennis match (#1) over Maple Syrup Festival performance (#3)
ISSMA Organizational Contest (#1) over NLC Baseball game (#2)
Any performance or athletic contest will always take priority over practice/rehearsal

When two activities at the same priority level conflict:

1. Students will notify Coaches/Directors of both programs affected before either season begins.
2. Coaches/Directors will consider all conflicts throughout the season and negotiate an agreed upon sharing plan. Coaches/Directors will communicate this plan to the student and their parents. Students will be responsible for fulfilling the agreed upon sharing schedule.
3. If no sharing agreement is reached, the student will choose between the events, with the understanding that Coaches/Directors will take reasonable steps to adjust accordingly, including make-up work for missing curricular performances.
4. Changes-
    a. Any changes to the agreed upon plan must be initiated by the Coach/Director 2-weeks prior to the conflict. Changes should not be initiated by the student.
    b. Last minute changes are not practical to either program involved. Any events being re-scheduled or added within the 2-week window should be done so with the understanding that shared students may not be available to the program making the change.

*For use only when no sharing agreement is reached between Coach/Director

Athletic – Fine Arts Conflict Waiver

_____(Student Name) has a conflict between _____(Athletic Event) and _____(Fine Arts Event) on _____(Conflict Date). The student athlete is choosing to participate in_____(Event) with the understanding that reasonable adjustments will be made by the Coach/Director to cover for their absence.

Signature of Student _____

Signature of Parent _____

Today's Date _____